



University Church

www.universitychurchchicago.org

Posted: June 23, 2016

Reply to: Youth@UniversityChurchChicago.org (resume & cover letter)

Director of Youth Ministries JOB DESCRIPTION

Overview

There exists here at UChurch a strategy and vision for youth ministry (0-18 yrs), one born out of two years of prayer, planning, and intense conversation with parents, youth, and pastoral staff. We are now looking for someone to help implement that strategy, keep the church aligned to this vision, and garner support from the wider community. Experience and joy in working with youth, pastoral experience, and any experiences that demonstrate acumen in leadership and project management are all required.

Our church's mission statement

University Church is a Christian community, which affirms the transformative power of God's love, calling us individually and collectively to act for justice and to respect all creation. We value the life and teachings of Jesus and we believe that God continues to be revealed in the world.

Position Overview

Time Requirement: 15 hours per week (average), for a minimum of 2 years, beginning Sept. 6, 2016

Salary and Benefits: \$1200-\$1500/month, commensurate with experience

Reports to: Senior Pastor

Communicates with: Pastoral Staff and Christian Development Committee

Credentials: M.Div degree preferred; At least 2 years experience working with young people; able to pass criminal background check.

Pastoral Duties

- Help tailor and execute a long-term vision for children and youth programs and ministries.
- Relationship building that provides pastoral support to the youth of University Church and the volunteers of the youth ministry.
- Welcome and orient visitors and new members to the vision and programming of the youth ministry.
- Communicate regularly with families about programs, logistics and content
- Preach and teach on occasion, as support to Sr. Pastor



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Administrative Duties

- Communication and connection of youth ministry with broader congregational life
- Coordinate youth participation in worship and special events
- Oversight of Safe Church Policy (background checks, training, supervision of volunteers)
- Participate in monthly Christian Development Committee meeting (usually after a Sunday worship), regular staff meetings (2x/month), and annual job performance review
- *Nursery:* Oversee staff, materials and supplies
 Encourage storytelling and activities
- *Jr Church:* Coordinate and train teachers
 Manage curriculum (foci: biblical literacy, creative arts, social justice)
- *Confirmation:* Work with Sr. Pastor to develop annual curriculum
 Create schedule, communicate expectations to participants and families
 Lead classes and/or train leaders
- *Youth Group:* Coordinate regular meeting time – lead and/or train leaders
 Plan activities and events – social justice, social, educational, leadership building, etc.

Financial

- Present budget for the upcoming year to the Pastoral Staff and Christian Development Committee (the committee will present to the Board for approval)
- Manage all youth ministry expenses and reimbursements, in conjunction with office manager.

DIRECT ALL INQUIRIES TO: Youth@UniversityChurchChicago.org